Hello! We are delighted you’ve taken the first step to enter the Oxfordshire Apprenticeship Awards! There are a few questions to complete, which shouldn’t take too long and it’s well worth the effort.

The Shining Star Award is open to former Apprentices of all ages, from Level 2 and above, living or working in Oxfordshire. To enter the awards, you must have:

1. completed a recognised Apprenticeship at least 9 months before the closing date of 13th January 2020 (you can be a current Apprentice working towards another Apprenticeship)

OR

1. have completed a full Apprenticeship no more than 10 years ago (between the dates 12th January 2010 to 13th January 2020)

This is your opportunity to tell us why you deserve to win an award, so don’t be shy! Where possible, please use evidence and give examples to back up your answers.

We would like your current employer to write a short supporting statement to help your entry. If your employer is sponsoring an award category, please speak with them before completing this form.

If you are unsure whether you are eligible to enter, please contact us at [skills@oxfordshirelep.com](mailto:skills@oxfordshirelep.com) to discuss.

1. **About you**

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Address |  |
| Postcode |  |
| Contact number |  |
| Email address |  |

1. **About your Apprenticeship**

|  |  |
| --- | --- |
| Job title |  |
| Apprenticeship framework name |  |
| Apprenticeship employer |  |
| Date started |  |
| Date finished |  |

1. **About your current employer**

|  |  |
| --- | --- |
| Company name |  |
| Contact name |  |
| Job role |  |
| Relationship to entrant |  |
| Address |  |
| Postcode |  |
| Contact number |  |
| Email address |  |

1. **Tell us about your career so far, including your current role, and how you have progressed from your Apprenticeship to where you are now** *max. 350 words*

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1. **Tell us about your most significant achievements, both as an Apprentice and since completing your Apprenticeship** *max. 350 words*

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1. **What are your plans and goals for the future and how will having completed an Apprenticeship help you to achieve them?** *max. 350 words*

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1. **What would you say to anyone who is thinking about starting an Apprenticeship?** *max. 200 words*

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1. **What would it mean to you to win this Award?**

*max. 200 words*

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|  |

**Supporting statement**

**1. Employer statement (e.g. from manager, team leader)** *max. 250 words*

|  |  |
| --- | --- |
| Name |  |
| Relationship to entrant |  |

|  |
| --- |
| **Tell us why this person deserves to win:** |

**Entries must be completed in full and submitted by email to** [**skills@oxfordshirelep.com**](mailto:awards@oxfordshireapprenticeships.co.uk) **by MIDNIGHT on Monday 13th January 2020**

Please note: the information you provide will be used for the process of judging the Oxfordshire Apprenticeship Awards and to contact you in connection with the awards.

All data sent to us is subject to our privacy policy, which is accessible at [www.oxfordshirelep.com/privacy-policy](http://www.oxfordshirelep.com/privacy-policy)