The Shining Star Award is open to former Apprentices living or working in Oxfordshire who have completed an Education & Skills Funding Agency funded and recognised Apprenticeship at least 9 months and no more than 10 years before the closing date (i.e. completed between 19th January 2008 and 19th April 2018).

Current Apprentices who have already completed a previous Apprenticeship are eligible too.

If you are unsure about eligibility, please contact us at skills@oxfordshirelep.com to discuss.

An endorsement is required from someone who knows them through work, such as their manager, a colleague or customer. We also require a statement from the nominee themselves to confirm they are happy to be nominated!

1. **About them**

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Address |  |
| Postcode |  |
| Contact number |  |
| Email address |  |

1. **About their Apprenticeship**

|  |  |
| --- | --- |
| Job title |  |
| Apprenticeship framework name |  |
| Apprenticeship employer |  |
| Date started |  |
| Date finished  |  |

1. **About their current employer**

|  |  |
| --- | --- |
| Company name |  |
| Contact name |  |
| Job role |  |
| Relationship to entrant |  |
| Address |  |
| Postcode |  |
| Contact number |  |
| Email address |  |

1. **Tell us about their career so far, including their current role, and how they have progressed from their Apprenticeship to where they are now** *max. 500 words*

|  |
| --- |
|  |

1. **Tell us why you are nominating this person for the Shining Star Award, including examples e.g. significant achievements, how they have benefitted the business** *max. 500 words*

|  |
| --- |
|  |

**Endorsements**

**1. Supporting statement (e.g. from manager, colleague, customer)** *max. 250 words*

|  |  |
| --- | --- |
| Name |  |
| Relationship to nominee |  |

|  |
| --- |
| **Tell us why this person deserves to win:** |

1. **(a) Nominee statement (your chance to tell us about your achievements!)** *max. 250 words*

|  |
| --- |
|  |

1. **What would you say to anyone who is thinking about starting an Apprenticeship?** *max. 200 words*

|  |
| --- |
|  |

**Applications must be completed in full and submitted by email to** **skills@oxfordshirelep.com** **by MIDNIGHT on Friday 25th January 2019.**